



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

July 1, 2020

Dear Colleague:

As the chairman of the newly formed DOT Industry Advisory Board, I would like to invite you to participate with our organization as a board member. This group consists of representatives from State Departments of Transportation who have a stake in the specification process and interact with certifying bodies such as NPCA, PCI and ACPA.

The objective of the Board would be to assist the organizations by enhancing their understanding of the certification needs of the Departments, facilitate transfer of data, and harmonize state acceptance criteria. Both the industry and every Department of Transportation are relying more and more on remote computing, RFID/Barcode tracking of materials, and third-party audits. Thus, there is an opportunity to leverage the experiences of the producers and the states to streamline and enhance processes and procedures while preserving the integrity of information and the acceptance processes.

Additionally, the Advisory Board will serve as a resource for companies enhancing or creating applications for materials, products, and certification tracking, by providing a sounding board for review of features, needs, and usability.

The DOT Industry Advisory Board is facilitated by Richard Krolewski, who is the founder of [Regulatory Resources LLC](#). A federally registered lobbyist, Rich's role is to represent the best interests of DOTs and FHWA as a liaison to the concrete industry. He has nearly two decades working in this capacity and was responsible for implementing certification programs with 42 state DOTs, during which time he created strong relationships throughout the DOT community. Rich works to create winning solutions both for the state and federal agencies and the industry.

There are no fees associated with membership on the Advisory Board. Meetings will be via conference call for the foreseeable future so there will be no travel involved at this time. If you are willing to participate, please return the acceptance form on the next page to me at your earliest convenience. If you have any questions, please contact me at NCDOT Materials and Tests, [cgarbee@ncdot.gov](mailto:cgarbee@ncdot.gov) or (919) 329-4000.

Sincerely,

W. Cabell Garbee, II, PE  
Manufactured Products Engineer  
NCDOT - Materials and Tests Unit

cc: T. W. Whittington, PE, NCDOT, State Materials Engineer

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# DOT ADVISORY BOARD

I am willing to serve as a member of the DOT Advisory Board for the 24-month period beginning July 1, 2020 and ending June 30, 2022.

I will actively participate in meetings and respond to correspondence during my term and will freely and honestly express my views as a member of the board.

Name:

Title:

Organization:

Address:

City/State/Zip:

Telephone:

Email:

Website:

Signature:

Date: